Professional Diploma in Strategic Purchasing and Supply Chain Management

This is a CEF course.

持續進修基金

Course highlights

- Endorsed and recognised by the Institute of Purchasing & Supply of Hong Kong (IPSHK) as one of the qualifications of IPSHK membership.

- Assessments by assignments, group project and case study (no examination required)

Programme code	10011628-01
CEF Course Code	25F01807-6
Date and time	15 Nov 2021 – 5 Dec 2022 (Every Mon) 19:00 – 22:00
Venue	1/F, HKPC Building, 78 Tat Chee Avenue, Kowloon, Hong Kong
Language	Cantonese (supplemented by English)
Course fee	HK$18,000 (payable by 12 installments) The first installment (HK$1,500) to be settled upon acceptance of application, subsequent installments (@HK$1,500) can be settled by monthly bank auto-pay transaction.

Topics covered

- Purchasing and Sourcing Management

- Supply Chain Management & Leadership

- Contract Administration Aspect in Procurement

- Supplier Relationship Management & Outsourcing Management

- e-Procurement & IT Applications

- Decision Techniques for Supply Chain Management

Introduction

With the growing demand for professionalism in purchasing and supply, good understanding of the subject matter together with appropriate practical experiences are essential to practitioners engaged in the field.

To meet the challenges of the competitive business environment and minute-change of technological development, it is imperative for executives to equip themselves with updated knowledge and skills in order to enhance their career advancement.

The Hong Kong Productivity Council (HKPC), in collaboration with IPSHK, is launching the "Professional Diploma in Strategic Purchasing and Supply Chain Management" programme, with an aim to extending participants' knowledge and practical expertise in the area of procurement and supply chain management.

About IPSHK

The Institute of Purchasing & Supply of Hong Kong (IPSHK) was established in 1973. The aims, objectives and activities of the Institute are to promote professionalism in the purchasing and supply discipline through exchange among members and with relevant local and international organisations.

IPSHK is a member association of the International Federation of Purchasing & Materials Management (IFPMM), registered in Switzerland, which consists of 43 professional purchasing associations in 39 countries. For details, please visit the website of IPSHK at www.ipshk.org .

Who Should Attend

This programme is designed for executives, managers or officers involved in planning, organising, controlling or implementing purchasing and supply, Supply Chain Management (SCM) activities etc. and would like to equip themselves with contemporary knowledge and skills in strategic purchasing and SCM.

Minimum Entrance Requirements

- A degree holder; or

- A postsecondary Diploma/Certificate holder in any discipline; or

- Mature applicant's route: aged 23 or above with 5 passes in HKCEE/5 HKDSE subjects at Level 2 or above including Chinese Language and English Language, plus at least 5 years of relevant working experience in a supervisory/senior level.

Inquiry: Ms Angel LEE| +852 2788 5754 | angellee@hkpc.org
Ms Becky Yu | +852 2788 5029 | beckyyu@hkpc.org

Programme Advisors

Mr Timothy LAM is a Fellow Member of the Institute of Purchasing and Supply of Hong Kong, a Member of the Chartered Institute of Purchasing and Supply (UK) and Associate of the Institute of Chartered Secretaries and Administrators. He holds an MBA from the University of Strathclyde. Mr LAM has been working in the Purchasing and Supply industry for more than 25 years, has been serving the Executive Council of the Institute of Purchasing & Supply of Hong Kong since 1985 and is now the Vice President of the Institute.

IPSHK Committee Members

Award of Professional Diploma

Participants will be awarded a "Professional Diploma in Strategic Purchasing & Supply Chain Management" jointly issued by HKPC and IPSHK, after fulfilling the following requirements:

1. Attain a minimum attendance rate of 75%, and

2. Obtain an overall "Pass Grade / ≥ 50%" for the assessments including individual module assignment, group project and case study.

Note: The certificate will be issued to qualified participants within 2 months after submission of the case study written report.

Professional Diploma in Strategic Purchasing and Supply Chain Management

Contents	No. of Sessions
Module 1 : Purchasing and Sourcing Management • Role of purchasing in an organization and Why it should be strategic • Purchasing function in Supply Chain Management • Formulating and implementing purchasing strategy • Understanding and Influencing the Supply-Market • Strategic purchasing planning and control • Quality assurance • Negotiation strategies • Sourcing fundamentals • Overview of global sourcing	8
Module 2 : Supply Chain Management & Leadership • Functions of the supply Chain • Purchasing Management & Supply Chain Management • Supply chain strategy and leadership • Environmental framework for supply chain • Positioning the firm in supply chain • Hong Kong and China supply chain • Personal competency skills (communication & team building)	8
Module 3 : Contract Administration Aspect in Procurement • Contract laws and general legal principles relating to procurement • Sales & buy contract components • Agency law relating to logistics • The important controls in contract implementation • Major issues related to preparing the contract • Solutions to contractual issues & disputes	6
Module 4 : Supplier Relationship Management & Outsourcing Management • Types & approaches of outsourcing • The growth of strategic sourcing partnership & alliance • Interactive Nature of Buyer-Seller Relationship in Business Environment • Structural-dependence in business market • Norm-driven buyer-seller relationship • Managing relationship and multicultural negotiation • Managing China suppliers • Organisational structure ethics for relationship management	6

Contents	No. of Sessions
Module 4 : Supplier Relationship Management & Outsourcing Management • Types and approaches of outsourcing • The growth of strategic sourcing partnership and alliance • Interactive nature of buyer-seller relationship in the business environment • Structural-dependence in the business market • Norm-driven buyer-seller relationship • Managing relationship and multicultural negotiation • Managing China suppliers • Organizational structure ethics for relationship management	6
Module 5 : e-Procurement & IT Applications • Overview of e-commerce: B2B and B2C businesses • Concept of e-procurement and its benefits • Models of e-procurement • Relationship of e-procurement and e-commerce • Implementation of e-procurement: plans and execution • E-tendering for business sector • Benefits of e-tendering from the procurers' and suppliers' points of view	5
Module 6 : Decision Techniques for Supply Chain Management • Understanding financial statements and ratio analysis • Financial evaluation on acquisition of assets and major expenditure • Financial impact on purchasing activities • Basics of performance measurements	4
Group project presentation	2
Total no. of sessions	39

[*The organiser reserves the right to amend / change the speakers, contents, and schedule without prior notice.]

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CEF Reimbursable Course

The course has been included in the list of reimbursable courses under the Continuing Education Fund.

Course Code is 25F01807-6. Standard CEF Refund Policy is applicable to this course.

The Office of the Continuing Education Fund does not have record of registration of this course under the Qualifications Framework

Scan to learn more CEF details.

Enrolment Methods

1. Scan the QR code to download and complete the enrolment form.

2. Mail the crossed cheque with payee name "Hong Kong Productivity Council" (in HK dollar) and the application form to HKPC Academy, Hong Kong Productivity Council, 3/F, HKPC Building, 78 Tat Chee Avenue, Kowloon (attention to Ms Angel LEE).

   Please indicate the course name and course code on the back of the cheque and envelope.

3. Visit the registration counter of HKPC Academy, Hong Kong Productivity Council (1/F, HKPC Building, 78 Tat Chee Avenue, Kowloon) to enrol and settle the course fee.
   Office hours: Mon to Fri 09: 00-21: 00 │ Sat 09: 00-17: 00

http://u.hkpc.org/supplychain

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