

Venue	Maximum Capacity	First 4-Hour Rate	Additional Hourly Rate / Hourly Rate	Visual Display	Wireless Microphone
Conference Hall <sup>3</sup>	300	\$11,920 + LED Wall Rental Fee <sup>1</sup> \$1,500 (5hrs or more) \$1,000 (4hrs or less)	\$3,725	LED Wall 18m(W) x 2.7m(H)	4
SME One Foyer <sup>3</sup>	120	\$7,250	\$2,265	TV Wall 4.8m(W) x 1.4m(H)	2
Inno Network <sup>3</sup>				LCD Projector	2
Theatre 2 <sup>3</sup>	100			TV Wall x 2 @2.4m(W) x 1.4m(H)	2
Theatre 1 <sup>3</sup>				TV Wall 3.6m(W) x 2m(H)	2
Computer Rooms	30	\$2,970	\$926	Interactive Panel	1
Classrooms (Type A)	30	\$1,910	\$596	LCD Projector / TV	1
Classrooms (Type B)	42	\$2,760	\$862	LCD Projector / TV	1
Executive Rooms	30	\$3,000	\$936	LCD Projector / TV	1
Media Room	5	\$5,320 (First 2-Hour Rate)	\$1,065	Venue rental, webinar equipment and manpower included	

#### Enquiry:

Hotlines: 2788 5886  
 WhatsApp: 6653 7613  
 Email: [venue@hkpc.org](mailto:venue@hkpc.org)  
 Location: HKPC Building, 78 Tat Chee Avenue, Kowloon Tong, Kowloon



More information

#### Remarks:

- In addition to venue rental fee, LED wall rental fee (\$3,000 for 5 hours usage or more / \$2,000 for 4 hours usage or less) will be applied at Conference Hall, rental clients will enjoy 50% discounts
- All rates above are in Hong Kong Dollars and based on office hours: Monday to Friday (9:00am - 6:00pm)
- A minimum charge of 4-hour rate applies to Conference Hall, Theatre 1, Theatre 2, Inno Network, SME One Foyer
- Additional hour(s) beyond first 4-hour rate will be on hourly rate basis
- The rate includes the use of equipment inside the venue
- Booking for single user/purpose on the same day should be in consequent hours and cannot be divided into different time slots within the same day
- Non-office hours: Monday to Friday (6:00pm - 10:00pm), Saturday (9:00am - 6:00pm)
- 20% surcharge will be applied for non-office hours bookings
- For NGO rates, please contact us for enquiry
- Rental of interactive display or TV at HK\$800/day (subject to availability)
- Self-service photocopying charges at HK\$2/A4 paper, \$4/A3 paper
- Onsite technical support can be provided upon request which will be charged at \$550/hour per technician (subject to availability)