



# Copilot

## Mastering Microsoft 365 Copilot Studio, MCP, and Agents

CONNECTION TECHNOLOGY 裝備未來  
FUTURE SKILLS

This advanced course focuses on creating custom AI solutions using Microsoft 365 Copilot Studio, Model Context Protocol (MCP), and AI Agents.

Participants will learn how to design, build, and deploy intelligent workflows tailored to business needs.

Programme code	P0000198
Date and time	10 Mar 2026 ( 2:00pm – 5:30pm )
Venue	1/F, HKPC Building, 78 Tat Chee Avenue, Kowloon Tong
Medium	Cantonese, supplemented with English terminology
Course fee	HK\$1,500

### Trainer Information

**Dr Patrick TSOI**, he is a trainer with over 28 years hands-on data science, Big Data and programming experiences. He is a Doctor of Education graduate from the Hong Kong Baptist University, Master in IT Education graduate from the University of Hong Kong and B.Eng in System Engineering and Engineering Management from the Chinese University of Hong Kong.



### Enrolment method

**Scan the QR code to register !**

If you have any inquiries, please feel free to contact us.

## Course Outline

### 1: Getting Started with Copilot Studio

- Copilot Studio Overview: Features and integration with Microsoft 365.
- Environment Setup: Licensing, prerequisites, and configuration.
- Interface Walkthrough: Key components and navigation.
- Use Cases: Examples of custom Copilot solutions in enterprise settings.

### 2: Building Custom AI Agents

- Agent Design Principles: Defining objectives and workflows.
- Custom Skills Development: Adding domain-specific capabilities.
- Integration with Microsoft Graph and APIs: Connecting to organizational data.
- Testing and Debugging Agents: Ensuring reliability and compliance.
- Best Practices: Security, scalability, and governance.

### 3: Workflow Automation Strategies

- Automation Framework: Designing end-to-end workflows.
- Power Automate Integration: Linking agents with automated flows.
- Data Handling: Secure data exchange and compliance.
- Performance Optimization: Monitoring and improving agent efficiency.
- Real-world Scenarios: HR, finance, and customer service automation.

### 4: Hands-on Lab: Agent Development

- Scenario 1: Build a customer support agent.
- Scenario 2: Deploy and monitor agent performance using MCP tools.

### 5: Future Trends and Q&A

- Discussion: Common challenges and solutions.
- Future Trends: Generative AI, adaptive agents, and multi-modal capabilities.
- Q&A

